

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet by videoconference at 3:30 p.m. on Tuesday, July 21, 2020 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting will be available to the public via a live stream. At least a quorum of the Board will be present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Members of the public may access the live-stream of this meeting as follows:
http://sanjacintocollege.granicus.com/viewpublisher.php?view_id=1.

An electronic copy of the agenda packet is available on the College's website as follows:
<https://www.sanjac.edu/board-meeting-agendas>.

Members of the public who desire to address the Board must comply with the following registration procedures:

A link to a public comments form is available at: www.sanjac.edu/request-speak-to-board. The form must be completed prior to 3:20 p.m. on July 21, 2020, but members of the public are encouraged to complete the form an hour prior to the start of the meeting to allow time to receive call-in information and sufficient time to join the meeting. Registered participants will be allotted five minutes to address the Board of Trustees during the "Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board" portion of the meeting. Discussion shall be addressed to the Board Chair and the entire membership of the Board. Discussion shall be limited solely to the matter indicated on the request form. Members of the Board of Trustees and/or administration may not comment or deliberate during a public comment period at the meeting except to state that the Chancellor or designee may follow-up, when appropriate.

The open portions of this meeting will be recorded and made available to the public on the College's website.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Any questions regarding this meeting notice can be directed to Mandi Reiland, Manager of Executive Operations for the Chancellor and Board of Trustees at mandi.reiland@sjcd.edu.

**SPECIAL BOARD MEETING
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Announcement of Meeting Process**

IV. Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board

V. Consider adoption of Resolution Designating Harris County Tax Assessor Collector as Officer to Calculate Tax Rate Information Required under Texas Tax Code Section 26.04(c)

VI. Adjournment

Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 –For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087 – To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting,
or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, July 17, 2020, this notice was posted, in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor, on the College's website, and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.

**Action Item “V”
Special Board Meeting July 21, 2020**

**Consider Adoption of Resolution Designating Harris County Tax Assessor Collector
as Officer to Calculate Tax Rate Information Required under Texas Tax Code
Section 26.04(c)**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees adopt a resolution designating Harris County Tax Assessor Collector as officer to calculate tax rate information required under Texas Tax Code Section 26.04(c).

BACKGROUND

Upon receipt of the certified appraisal roll from the Harris County Tax Assessor Collector (HCTA) annually, the College has chosen to utilize trained staff at the HCTA to calculate the new effective tax rate and rollback tax rate for the upcoming tax year.

While the calculation process remains similar for the upcoming tax year 2020, Texas Senate Bill 2, enacted in various sections of Texas Tax Code Chapter 26, has made many changes. Notably, the term referring to the effective rate is changed to ‘No-new-revenue tax rate,’ and the term referring to the rollback rate is changed to ‘voter-approval’ tax rate.

In addition, Senate Bill 2 also amended Tax Code Section 26.04(c) to require the governing body of each taxing unit to designate the officer or employee who shall calculate the no-new-revenue tax rate and the voter-approval tax rate for the taxing unit.

IMPACT OF THIS ACTION

This Resolution of designation will allow the College to continue to utilize trained staff at HCTA to perform the required tax rate calculations.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Adoption of the resolution has no specific budget implications.

MONITORING AND REPORTING TIMELINE

The Truth in Taxation document is produced annually.

ATTACHMENTS

Attachment 1 – Board Resolution – Designation of Tax Calculations

RESOURCE PERSONNEL

Brenda Hellyer	281-998-6100	brenda.hellyer@sjcd.edu
Teri Zamora	281-998-6306	teri.zamora@sjcd.edu

Attachment 1

RESOLUTION OF THE SAN JACINTO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES DESIGNATING HARRIS COUNTY TAX ASSESSOR COLLECTOR AS OFFICER TO CALCULATE TAX RATE INFORMATION REQUIRED UNDER TEXAS TAX CODE SECTION 26.04(C)

The Board of Trustees of the San Jacinto Community College makes the following findings and resolutions:

WHEREAS, pursuant to Texas Tax Code Section 26.04(c), San Jacinto Community College (“College”) may designate “an officer or employee” to “calculate the annual no-new-revenue tax rate and the voter-approval tax rate” for the College and to sign and submit the the Truth in Taxation forms required to be completed by the College;

WHEREAS, the Harris County Tax Assessor Collector is willing to perform such functions on behalf of the College.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT the San Jacinto Community College hereby designates the Harris County Tax Assessor Collector as the officer designated pursuant to Texas Tax Code Section 26.04(c) to calculate, sign and submit the Truth in Taxation forms as required by Texas Tax Code Chapter 26 and the Texas Comptroller. This delegation shall remain in effect until revoked by the Board of Trustees for San Jacinto Community College.

ADOPTED and EXECUTED this _____ day of July, 2020.

Marie Flickinger
Chair, Board of Trustees

ATTEST:

Keith Sinor
Secretary, Board of Trustees